

Central Intelligence Agency



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Dr. Kathleen Liberatore
Business Office Careers
Dundalk Community College
7200 Sollers Point Road
Baltimore, MD 21222

Dear Dr. Liberatore:

Thank you for taking time out of your busy schedule to attend the second annual Secretarial Training Conference on 9 June. Your willingness to share information about your program contributed greatly to the success of the meeting. Many of the participants said they had gained much from the exchange of information and had gleaned many ideas for possible revisions to their curriculums.

We look forward to seeing you at next year's conference. In the meantime, if you have any information you wish to share with us, or if you have any questions, please call on

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Sincerely,



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Director of Training and Education